

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
THURSDAY, MARCH 23, 2023
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

3/21/2023 BY EMAIL

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Thursday, February 23, 2023. Special Meeting Friday, March 10, 2023. |
| 5:35 P.M.- 5:45 P.M. | 4. Discuss and/or Distribute the Following: (a) Budget Summary for Eight (8) Months Ending February 2023. {1} Discuss/Consider Budget Amendment to add Line Item for Equipment Rental. (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas. (c) Listing of Tenant Lease Billings for 2023. (d) Listing of Boat Stall Tenant Lease Billings for 2023. (e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:45 P.M.- 6:00 P.M. | 5. Discuss Policies & Procedures Committee Recommendations & Findings from Friday, March 10, 2023 Committee Meeting Regarding Foreign Trade Zone. |
| 6:00 P.M. – 6:15 P.M. | 6. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., Regarding the Port of Iberia District's, 2023 Annual Insurance Renewals. {1} (April 1, 2023 Renewal): Flood Insurance; Workers Compensation. |
| 6:15 P.M - 6:20 P.M. | 7. Mr. Mark Theriot, Operations Manager, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77 – 82, 80A, and a portion of the Port of Iberia Public Dock. |
| 6:20 P.M.- 6:45 P.M. | 8. Report from Mr. Gerald Gesser, Gesser Group, APC on: (a) Port of Iberia Small Repairs Projects: {1} Status Report on Electrical Overhead Service Lines at Chart Industries. |

- {2} Discuss/Consider Queen City's Proposal for Crosby Construction to Install 4" Drain Line for Office Building.
 - {3} Discuss/Consider Modular Construction's Invoice No. 4534-23 to Install Skirting on Office Building.
 - {4} Discuss/Consider Modular Construction's Invoice No. 4522-23 for Roof Leak Repairs at Chart.
 - {5} Discuss/Consider Gesser Group's Inv #32-POI-SRP.
- (b) Hurricane Laura & Delta Storm Damages
- {1} Status Report on Hurricane Laura & Delta FEMA Application.
 - {a} Discuss/Consider Gesser Group's Invoice No. 27-POI-HLSD.
 - {2} Status Report on Hurricane Laura/FEMA Limestone Yard Repairs.
- (c) Special Projects:
- {1} Status Report on POI Maintenance Equipment Storage Building.
 - (a) Discuss/Consider Certificate of Substantial Completion.
 - (b) Discuss/Consider Modular Construction's Pay App No. 6.
 - (c) Discuss/Consider Gesser Group's Invoice No. 08-POI-ESF.
 - {2} Status Report on Rehabilitation of "Buildings C, D, E, & F" at the West Yard.
 - {3} Status Report on Document Scanning Services.
 - {4} Discuss/Consider Engaging Gesser Group, Inc to Update the Port of Iberia Property Analysis & Assessment of Port-Owned Facilities Book.
- (d) Seadrill:
- {1} Status Report on HVLS Fans.
 - {2} Status Report on Crane Adjustments.

- {3} Status Report on Overhead Doors.
- {4} Status Report on Electronic Fence Gates.
- {5} Status Report on Roof Leak Repairs.
- {6} Status Report on Repairs to Backflow Preventer.
 - (a) Discuss/Consider Queen City Plumbing Invoice No. 28085.
- {7} Discuss/Consider Gesser Group's Invoice No. 02-POI-SBM.

6:45 P.M.- 6:50 P.M.

9. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:
- (a) Report from Mr. Oneil Malbrough of GIS Engineering on:
 - {1} Port Priority & Capital Outlay Spreadsheets.
 - (b) Report from Mr. Austin Hebert of GIS Engineering on:
 - {1} **Building B** – POI West Yard SPN H.011928(325i)
Additional Repairs
(Phase Vi of SPN H.01928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Substantial Completion to Frisco Industrial.
 - {2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70010990 for POI West Yard Expansion.

6:50 P.M.- 7:20 P.M.

10. Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:
- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.
 - {2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70010987 for Millennium Expansion Phase III Project.
 - (b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.
 - {1} Update on Status of Tract's "O" and "P" Site Improvements.
 - {2} Discuss/Consider Approval of Change Order No. 4

(Balancing Change Order).

- {3} Discuss/Consider Adopting the Final Acceptance Resolution.
 - {4} Discuss/Consider Approval of Rigid Constructors, LLC Pay Application No. 12.
 - {5} Discuss/Consider Approval of Rigid Constructors, LLC Pay Application No. 13. (Retainage Payment)
- (c) AGMAC Project General Engineering and Consulting Services:
{1} Update on Status of AGMAC Project.
- (d) AGMAC Phase I Dredging Project – Commercial Canal
{1} Project Update.
- {2} **Port Attorney Update** on Magnolia Dredge & Dock, LLC.
 - {3} Update on Quotes Received for Navigation Aides in Commercial Canal.
 - {4} Discuss/Consider Contractor’s Application for Payment Number 15 (Magnolia Dredge & Dock, LLC).
 - {5} Discuss/Consider Approval of GIS Engineering, LLC Contract Amendment No. 7.
 - {6} Discuss/Consider GIS Engineering, LLC February Inv. No. 70011066 (AGMAC Phase I Channel Dredging Project Commercial Canal).
- (e) AGMAC Phase 2 Dredging Project – Freshwater Bayou
{1} Project Update.
- {2} Discuss/Consider Approval of GIS Engineering, LLC Contract Amendment No. 2.
 - {3} Discuss/Consider GIS Engineering, LLC February Inv. No. 70011065 (AGMAC Phase 2 Channel Dredging Project Freshwater Bayou).

7:20 P.M.- 7:25 P.M.

11. Report from Port Attorney – Donelson T. Caffery, III
- (a) Port Attorney Report.
 - (b) Discuss/Consider Approval of Entergy Right-of-Way for Patriot Construction & Industrial.

- (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for February.

7:25 P.M.- 7:35 P.M.

- 12. Report from Executive Director on:
 - (a) Update on Negotiations with Offshore Energy Services Relative to Tracts 62 – 67 and Tracts A & B (10.520 acres) former Central Gulf Yard.
 - (b) Update on Negotiations for a New Lease Agreement with Diamond B Industries (Lots 27, 28, & 29) and Prairie Contractors (Tract i-1).
 - (c) Update on the Purchase of 117.36 Acres at the Port of Iberia (Mosing Group Property).
 - (d) Update on Negotiations with Prospect Regarding 117.36 Acres at the Port of Iberia.
 - (e) Discuss/Consider Approval of Dauterive Contractors, Inc. Invoices for Equipment Rental. (Inv #'s 7104, 7110, & 7118)
 - (f) Update on Pump Station at West Yard.
 - (g) Executive Director's Monthly Report.
 - (h) Announcements.
 - ***Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2023.
 - *** Ethics Training & Sexual Harassment Prevention due by June 30, 2023.
 - *** 38th Annual PAL Conference March 28 & 29, 2023 (Courtyard Marriott Houma). Port of Iberia is a co-host for this event.
 - *** Spring GPAA Meeting May 3-5, 2023 (Treemont Hotel in Galveston, TX).
 - *** Iberia Chamber of Commerce 2023 Annual Banquet Thursday, April 20, 2023 (5:00 pm – 9:00 pm).

7:35 P.M.

- 13. Adjournment.